

## Tips for Using Excel to Stand Out as an Associate

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In this article, Kelly Trout argues that knowing when and how to use spreadsheet software will make any associate faster and better at their job and keep partners and clients coming back for more. Developing an understanding of Microsoft Excel that will make an associate stand out is a low bar in the legal industry, where backgrounds like business and coding are relatively sparse. And the return on investment is enormous. Most associates only need a couple of hours to reach the standout threshold. She provides tips for associates looking to set themselves apart from their colleagues through their Excel knowledge.